

## **LSCO Steering Committee Meeting Minutes August 9, 2023**

The Lake-Sumter Central Office Steering Committee Meeting was opened by Greg M at 5pm with a moment of silence followed by the Serenity Prayer.

**In Attendance:** Greg, Piper, Andrea, William, Susan, Russ.

**Secretary's Report William:** William read the minutes from the July Meeting. Andrea motioned to accept and Piper seconded and they were approved unanimously.

**Treasurer's Report Greg:** Greg reported an opening balance of all accounts of \$49,012.92 and a closing balance of \$49,253.06 with Income of \$6,188.62, Expenses of \$5,948.48 and a total net gain of \$240.14. Group donations were \$4870.73, member donations were zero, and sales were \$1202.51. It was approved for audit with motion from Piper and seconded by Andrea.

**Office Report Susan:** Starting with the 21 groups that have not donated since 2022 I eliminated groups that just donated, those we discovered were closed or duplicates. Fourteen remain that we are unsure of which we emailed six to ask if there was any specific reason they had chosen to withhold funds.

### **Old Business Greg:**

**Taxes** for 2022 were e-filed.

**POS support** is going away and we will be losing our merchant Account through Intuit. We have a new merchant account and a new credit card reader. All will be up and running as of tomorrow.

**Roofing company** has worked on some of the buildings in our complex and now is working on our unit.

**Two Way** radios are in. We got the system for half price at \$120 with six units which we are in process of testing, ear-pieces and a charging kit.

**Event Sales** going forward will be done on a laptop loaner with Pro Office installed for event sales. Quickbooks POS 19.0 is also installed. We need a new card reader with a USB port and we are working with Slice to complete that.

**New Merchant** account is Clover and support company is Slice. Since we are 501(c)3, we are receiving equipment for free.

### **New Business Greg:**

**Need Volunteers:** We still need Committee Chairs, 12-Step Workers and office volunteers of which we need two per day. One person came in and tried working the front desk but she got bored so will not continue

**We need a flat cart** for hauling merchandise and water in and out of office. We also need duffel bags and back packs for carrying equipment and supplies into events and a wireless mike system and receiver with two headsets and two handheld mikes.

**Corrections** asked for a big order and they liked the pocket Big Book so they ordered 100 of those, 100 pamphlets and a few other things and we give them a discount so we just about break even.

### **Budget Requests**

- AAWS \$1500
- Grapevine \$550
- Non-conference \$750
- Medallions \$950
- Office \$750 (includes snacks and sodas for volunteers)
- MMD \$250

Piper motioned to accept the budget as submitted and Russ seconded.

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The next Steering Committee Meeting will be Wednesday September 13, 2023 at 5pm on Zoom only. This is the election meeting and the open positions must be filled. We need someone to run the office. Greg cannot come in to the office three days a week, but he will try to assist on the technical end. Those who hold a position now can run for a different position. Greg will be on the Board as Past President. Piper stated that she will leave the Board at the end of her term.

The meeting was adjourned at 5:56pm and ended with the Lord's Prayer.

Respectfully submitted,

Susan Sansone  
Acting Secretary