

## GROUP MEETING INFO SHEET

Group Name \_\_\_\_\_

Location \_\_\_\_\_

Group Address \_\_\_\_\_

Group Town \_\_\_\_\_

Time of Meeting \_\_\_\_\_

Day of Meeting \_\_\_\_\_

Closed or Open \_\_\_\_\_

Type of Meeting (Big Book, etc) \_\_\_\_\_

Face to Face (Y/N) \_\_\_\_\_

Virtual Meeting (Y/N) \_\_\_\_\_

Virtual ID # \_\_\_\_\_

Password \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

Contact Email \_\_\_\_\_

Should there be any changes to the meeting information including contact information please email us at:

[aalakesumterzoom@gmail.com](mailto:aalakesumterzoom@gmail.com)

\*(NOTE): **one form per meeting**

**\*ALL FIELDS REQUIRED**