

## LAKE SUMTER CENTRAL OFFICE REPRESENTATIVES MEETING MINUTES

7/8/20

### **Meeting was called to order by Vice Chairman Nancy S.**

Opened with welcome to our July Zoom meeting. Please take a moment of silence, followed by the Serenity Prayer.

**Secretary's Report:** June minutes were read. Liz moved to approve the minutes. Rhonda seconded. 15 in favor, 1 opposed. Motion passed.

**Treasurer's Report:** Financial report showed a net loss of \$221. A real loss of \$187. was reported. Some monies did not hit the bank before end of month. We had issues with Quickbooks. We purchased a POS system with credit card charging, we had trouble getting it to work with Quickbooks. Expenses of \$2900. Group donations of \$873. Private donations of \$520.32. Sales \$1,290. Income of \$2717. Paypal and Intuit funds that were not credited to the bank account of \$448. We owe \$445 in ticket refunds for Unity Picnic and owe \$2,000 more for the audit. Merchandise inventory is roughly \$17,000.

There was equipment donated to the office: 2 computers and software. We were open for sales of merchandise 3 days a week (Tues, Thurs, & Sat) 10-2. Mon, Wed, Fri volunteers answered the phone and went thru mail and answered emails.

Thanks to Corrections for their order. Central office is in need of donations.

**Steering Committee Report:** Covid procedures: we have all the needed protection (masks), sanitizer, cleaning procedures in place for everyone's safety (some equipment was donated). Only 2 customers at a time present. Masks are to be worn and office is cleaned after closing. Volunteers are needed. Call Central Office to find out training and schedule. Point of sale system is making sales easier. We also offer curbside service. Payment with a credit card (over the phone) has additional charge.

Please notify Central Office if your group is meeting in person.

CO business meetings will continue on Zoom through August. Hopefully we will be able to meet soon at Grace Church (where district meetings are held). Lee C is working on that.

The Fire Marshall code has a site with fees to change zoning. The starting permit charge is \$850.

**Speaker Exchange & 12 Step List** - not present

**Corrections Report:** Purchased 140 soft cover Big books \$1,289. from Central Office. Thank you for the discount! Hopefully some institutions will open soon. Also, some institutions are closing their libraries and going digital.

GSO Virtual conference Changing Landscapes is about tablets and readers replacing books in the future.

**Service Committee Report:** Oct 17 Golf outing, Nov 13-15 Bike Week, Dec 17 Christmas Gala.

**Newsletter Report:** Liz and Lee S. gave a big thank you to Colleen for all her work on the newsletter. It was an easy transition with the help of Colleen and Greg. Serenity News is on the website.

**Merchandise Report:** not present

**Webmaster Report:** Volunteers needed to help with the website, do not need prior experience. Looking for someone who likes to do research. Contact Carolyn. Please check posts before submitted to the website; verify information, no rumors, please. Need submissions in pdf format. There were 1700 total users, 659 new users, 1292 questions, and 866 were smart phone users.

**District Liaison Report:** July 11, 1st Virtual Assembly. Info on website. There was a virtual General Service Conference recently. Annette gave a great presentation. The International Conference is still on going. See [AA.org](http://AA.org). Tomorrow nite District is having a GSR orientation 6-6:30, prior to their regular mtg. Also, there is a scholarship process to apply for help for small groups to afford to send reps to conferences. Service conferences are virtual at this time. Info is on the website.

**Unity Chair:** vacant

**CPC/PI:** vacant

**Alanon Liaison:** not present

**Tech Committee:** The steering committee appointed an Adhoc Tech Committee. Alicia volunteered to chair. Modem to modem help with zoom for groups, individuals, and service committees. There will be tutorials, coaching and more. We will help home groups with setting up virtual baskets and group email accounts. There are 6 members so far.

**Old Business:** Nancy reported the opinion poll was intended for info gathering. Her apologies, we did not take into account that many reps are not meeting with their home groups and for the confusion and aggravation this poll has caused. My fellow SC members have fielded calls about this. Please in the future do not hesitate to contact me when I screw up. My cel #914-523-3633 (Nancy S.)

Poll results	<u>Answers sent in:</u>	<u>Answers by Reps at mtg:</u> (sense of the assembly)
Do you think we should keep the office in this location? (poll)	N/A	
Do we need to relocate office?(mtg)	- - - - -	8 yes / 10 no
Do we need a central office to provide these services?	all 8 yes	15 yes / 1 no
Do we think we should keep meeting on Zoom?	7 yes / 1 no	N/A will zoom Aug mtg/ future TBD-trying to secure place to meet
Do we need to look for a place to meet in person for monthly mtg?	6 yes / 2 no	11 yes / 3 no

Summary: Poll and Reps voted to keep Central Office, however our business meetings need to be held elsewhere. We need to revisit the Poll in terms of location of Central Office. The members need to vote. If there are any **suggestions and comments please send** them to Nancy, Vice Chair of Steering Committee at: [nancyesanford@gmail.com](mailto:nancyesanford@gmail.com).

**New Business:** Discussion on relocating office or updating current the office. Downsizing office and having monthly Rep mtg in alternate location. Also noted was the lack of security (concern for safety) for our volunteers and staff at the current location. More to be revealed. Cathy H requested the **committee chairs to please submit their written reports** (before the Rep meeting). Please send to: **cathyhamill101@gmail.com**  
Lee S. made a **motion** to move the Representative monthly meeting time to 6pm. Motion was seconded by Karen C. 13 yes, 2 no. Motion carried.  
**Motion** to adjourn. It was seconded and motion carried.

Respectfully submitted,  
errors and all,  
cathy h.

Next Representatives Meeting August 12th, 2020 **6:00 pm**  
**NOTE TIME CHANGE!!!!**

Meeting ID: 3208818811  
Password: 077826